

**Job Title:** Facilities Maintenance Technician

**Reports To:** Director Of Facilities Management

**Job Location:** Columbia, MO (In-Person)

### **Purpose**

Coil Facilities Management (a part of Coil Construction) is searching for a full-time Facilities Maintenance Technician who is knowledgeable in all facets of commercial building maintenance and repairs. They must be willing to join our team of maintenance professionals in assisting our clients with their building operation needs. Coil Construction is a commercial general contractor, specializing in design/build and construction management projects for retail, industrial, institutional, and professional office buildings.

### **Duties & Responsibilities**

Our Facilities Maintenance Technicians are responsible for overseeing preventative maintenance programs and responding to the building maintenance and repair needs of our clients. All candidates must have a minimum of 5 years of experience in the commercial construction and/or maintenance field.

- Perform typical Building Manager duties at multiple sites
- Excellent communication with building owners and other maintenance team members
- Ability to use a mobile device for daily reporting and record keeping
- Basic knowledge of building mechanical systems and equipment care
- Coordination of subcontractors and material deliveries on small remodel projects
- Hands-on repair skills including drywall patching, painting, caulking, light plumbing/electrical
- Commercial carpentry skills that include installation of commercial doors and hardware
- Able to lift 50 lbs, trained to work 6 ft above ground
- Occasional after-hours work so as not to disrupt operations of occupied facilities of our clients

### **Preferred Qualifications, Skills & Experiences**

- Trade Skills including but not limited to: installation of doors, millwork, casework, light fixtures, plumbing fixtures, etc...
- Knowledge of troubleshooting HVAC equipment
- Experience with roof and grounds care

**Working Environment:**

- 100% field
- Working hours are 8 hours per day Monday through Friday
- Physical requirements include ability to climb ladders, operate skid loaders, and hang solid core wood doors
- Travel requirements include working on projects in the central Missouri area, or further with travel pay

**Compensation:**

- Compensation is based on candidate's experience in required and preferred qualifications listed in this job post.
- Compensation is competitive for the construction and facilities management industries.

Job Type: Full-time

Pay: \$24 - \$28 per hour (based on experience and skills)

Expected hours: 8 per week

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Health savings account
- Paid time off
- Vision insurance

Schedule:

- 8 hour shift
- Monday to Friday